Heidelberg Materials Bangladesh PLC.

36th Annual General Meeting

QUICK USER GUIDE OF
Virtual AGM Platform
For
Shareholder (Individual/company/proxy)

If you need assistance with system login/Share/BO ID or Folio please get in touch with:

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Prepared by
COMJAGAT TECHNOLOGIES

AGM Link: *https://agmbd.live/heidelberg2025*

QR Code:

AGM portal login Interface

Individual Login Interface

- ✓ Click **"Individual"** Tab.
- ✓ Enter your correct BO ID/Folio Number.
- ✓ Shareholder's Name will show automatically.
- ✓ Cursor will blink in total share field.
- ✓ Enter your correct Total share as on record date.

Company Login Interface

- Click **"Company"** Tab.
- Enter correct BO ID/ Folio Number of your Company.
- The Company Name will show automatically.
- Cursor will blink in total share field.
- Enter your correct Total share as on record date.
- **Authorized person name** will be the person who will be assigned from the specific company. In attendance report that name will be counted.
- Correct Information will allow a **Company shareholder to login.**

Login as Shareholder

| Individual | Company | Proxy |

BO ID/ Folio No.:

Enter Your BO ID/ Folio No.

Total Shares (As on Record Date):

Enter Your Total Shares (As o

Company Name:

Company Name

Authorized Person Name:

Enter Your Authorized Person Name

Login

Proxy Login Interface

- Click **"Proxy"** Tab.
- Enter your correct BO ID/Folio Number.
- Shareholder's Name will show automatically.
- Cursor will blink in total share field.
- Enter your correct Total share as on record date.
- **Proxy name** will come automatically.
- Correct Information will allow a **Proxy shareholder to log in**

Login as Shareholder

| Individual | Company | Proxy |

BO ID/ Folio No.:

Enter Your BO ID/ Folio No.

Shareholder's Name:

Shareholder's Name

Total Shares (As on Record Date):

Enter Your Total Shares (As on Record Date)

Proxy Name:

Enter Proxy Name

Login

Shareholder Landing Page

If Video get Paused or Video Loading Error due to Internet Failure or Bandwidth Dropout. Please Refresh the Page.

Video Conference of Board Member:

- In this window shareholder can see Live Video Conference of Board members.
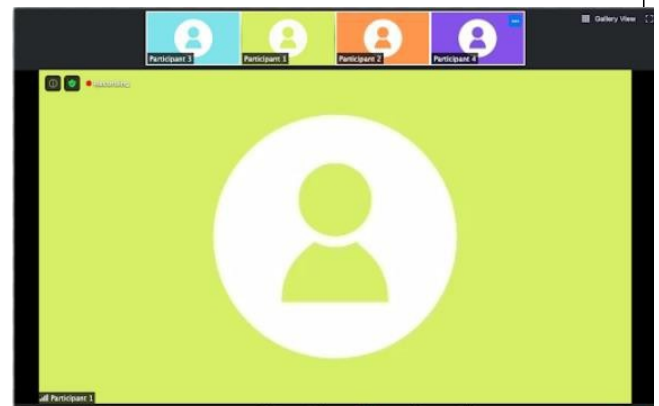
# Agenda: ✓ Shareholder can see all agenda of the current AGM from the middle window.	
# Voting Feature: ✓ To submit vote Click **"Vote here"** button ✓ A person can give vote once for one agenda. ✓ After giving vote, **"Vote Here"** button will be disabled for that person.	
# To Submit Vote: ✓ Shareholder can give vote in Favor /against from the Pop–Up Window.	
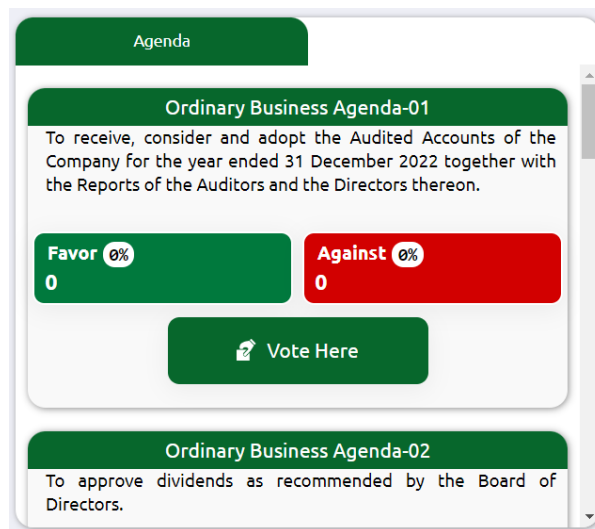
Vote Submitted:

- Vote Submitted Message will ensure that your vote has been submitted
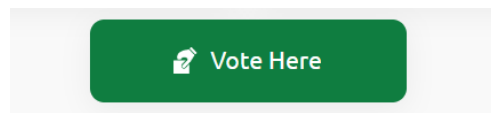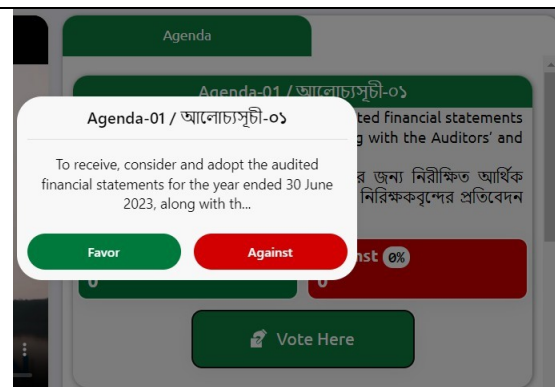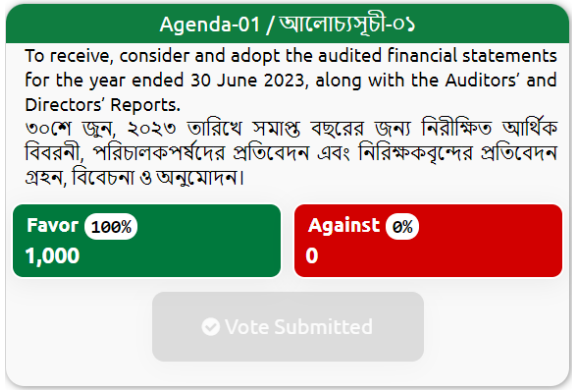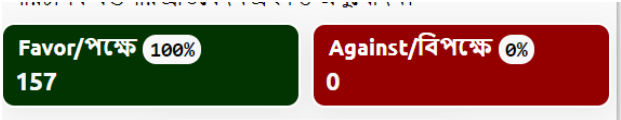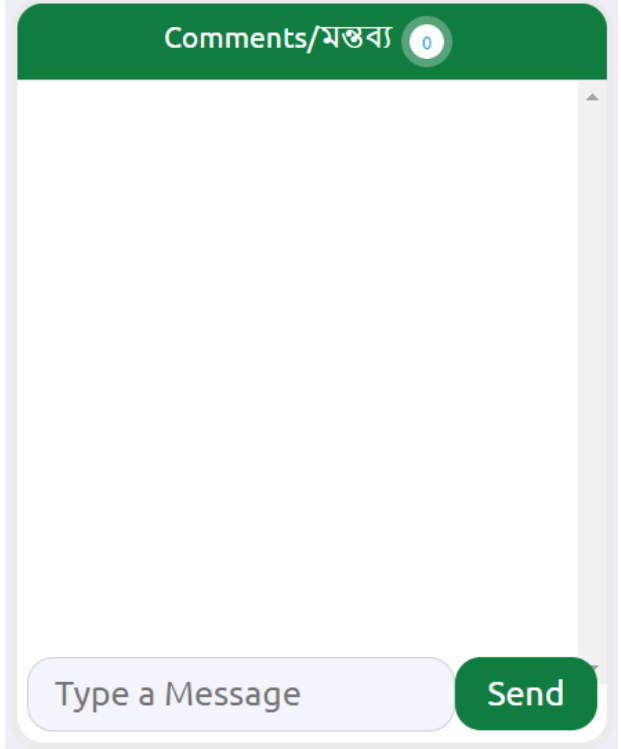
Agenda-01 / আলোচ্যসূচী-০১
To receive, consider and adopt the audited financial statements for the year ended 30 June 2023, along with the Auditors' and Directors' Reports. ৩০শে জুন, ২০২৩ তারিখে সমাপ্ত বছরের জন্য নিরীক্ষিত আর্থিক বিবরনী, পরিচালকপর্ষদের প্রতিবেদন এবং নিরিক্ষকবৃন্দের প্রতিবেদন গ্রহন, বিবেচনা ও অনুমোদন।

Favor 100%
1,000

Against 0%
0

● Vote Submitted

Live Voting Result:

- Total vote count and voting percentage will be shown under each Agenda.
- Voting result count as how may share is hold by shareholders.

Favor/পক্ষে 100%
157

Against/বিপক্ষে 0%
0

Comment:

- Type your comments in Bangla (Unicode) / English in **"Type a message"** field.
- Click the send button / Press enter from keyboard
- You will get a confirmation message as **"Message sent successfully"**.

Comments/মন্তব্য 0

Type a Message   Send

Shareholders' Attendance:

- Shareholder can see total shareholder attendance and total shares.

Total Shareholders' Attendance: 1 Total Shares: 157

Logout:

- By clicking the log out button shareholder can logout from the interface.

Logout

Contact Details

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